



## **BBSI Certificate Course in Legal Studies, International & Commercial Law**

BBSI runs a range of specialised courses at Certificate, Higher-Certificate and Diploma levels. These courses are available in different formats, either as foundations leading to a first degree at a UK university, as Pre-Masters leading to a Postgraduate degree in the UK, or for vocational purposes for those who wish to return to their countries with enhanced skills and knowledge. The BBSI scheduled courses in Law are available in these different formats as follows:

- \* **Certificate in Legal Studies, International & Commercial Law**
- \* Higher-Certificate in Legal Studies, International & Commercial Law
- \* Diploma in Legal Studies, International & Commercial Law
- \* University Foundation in Legal Studies, International & Commercial Law
- \* Pre-Masters in Legal Studies, International & Commercial Law

The BBSI Certificate Course in Legal Studies, International & Commercial Law can be studied for periods of between 4 and 12 weeks duration, and is carefully designed to enable students at an Upper-Intermediate level in English or above to study the concepts and learn the communication skills required for a career related to international law and the legal profession. Students who successfully complete the 30-lesson per week course will gain a BBSI Certificate. In addition, the course includes preparation for the University of Cambridge ESOL International Legal English Certificate (ILEC). Consequently, all students have the option to gain an external, professional qualification.

**University of Cambridge ESOL International Legal English Certificate.** The International Legal English Certificate (ILEC) is a University of Cambridge ESOL examination produced and assessed by Cambridge ESOL Examinations in collaboration with TransLegal, Europe's leading firm of lawyer-linguists. BBSI is an accredited ILEC Examination Centre. English is an essential tool for any lawyer working with international matters, and employers need to know that the legal staff they appoint have a sufficient level of English to be able to communicate with clients and professionals in other countries. At the same time, law students and newly-qualified lawyers need to be able to show employers that they have the required language skills. The ILEC examination allows candidates to demonstrate their skills, and therefore to increase their employability. It is based on realistic texts, tasks and topics of the kind legal practitioners might meet in their daily working lives. Preparation for the ILEC is included automatically within this BBSI study programme.

**Additional English and Business English Qualifications.** Students will develop competent legal English and professional communication skills. Additionally, in the supplementary English-language elements of the course, students have the option to prepare for one of 3 different University of Cambridge ESOL<sup>†</sup> qualifications: the First Certificate in English (FCE), the Certificate in Advanced English (CAE), or the Business English Certificate (BEC). Alternatively, participants can opt to join our ongoing weekly English Language Workshop<sup>‡</sup> (ELW) at a language level to suit their needs.

### **Course Outline**

**Minimum English Entry Level:** IELTS 6.0 (*Upper-Intermediate*)

**Course Duration:** 4-12 weeks



**Course Code:** CLS

**Lessons Weekly:** 30 (each of 45 minutes duration)

**Entry Dates:** The course is conducted year-round, and can be joined on most Mondays throughout the year. The main entry dates, however, coincide with the commencement of the 4 BBSI academic terms annually, ie in September, January, March or June.

**Minimum Age:** 17 years

**Course Structure & Content:**

20 lessons weekly in Legal Studies, International & Commercial Law  
(includes the Cambridge ILEC syllabus)

10 lessons weekly in English Language  
(selected each term from one of the following options)

- \* preparation for the University of Cambridge FCE
- \* preparation for the University of Cambridge CAE
- \* preparation for the University of Cambridge BEC
- \*English Language Workshop (ELW)

**Award:**

BBSI Certificate in Legal Studies, International & Commercial Law  
(continuous assessment)

**Optional External Examinations\* :**

University of Cambridge ILEC  
(examination - annually May & November)  
University of Cambridge FCE  
University of Cambridge CAE  
University of Cambridge BEC

**Course Objectives:**

- \* to enable students to develop a sound understanding of current theory & practice in international law
- \* to enable them to acquire a sound understanding of legal concepts
- \* to facilitate the development of effective business English communication skills
- \* to ensure students build appropriate vocabulary related to business & law
- \* to allow them to develop confidence & fluency in the English language towards Advanced level
- \* to provide preparation for an internationally recognised legal English qualification
- \* to provide opportunities to prepare for English language qualifications

**Course Elements.** In addition to providing international students with a thorough and comprehensive grounding in legal English, the Certificate syllabus incorporates specialised elements selected from the following:



- \* *introduction to EU law*
- \* *criminal law*
- \* *conflict of laws*
- \* *commercial, consumer & employment law*
- \* *contract law*
- \* *partnership law*
- \* *law of tort, including physical injury & economic loss*
- \* *introduction to international law, human rights & competition policy*

***Preparation for the ILEC examination***

- \* *drafting legal documents & letters*
- \* *legal negotiations*

- \* *law of sale of goods*
- \* *introduction to public international law*
- \* *international trade*
- \* *current affairs & the law*
- \* *intellectual property*
- \* *company law (shares, capital, legal entities etc)*

- \* *understanding legal documents*
- \* *client interviews*

A week-by-week syllabus of the BBSI study programme in Legal Studies, International & Commercial Law is included below. The course content for those wishing to study the Certificate option for 12 weeks or less, would therefore depend on the precise time of year that students elect to study. For example, those seeking to commence the full 12-week course in January or June would follow the syllabus outlined in weeks 1-12, whilst those commencing the same course in March or September would study alternative weeks 1-12. Those wishing to study shorter versions of this course at other times of the year and who require precise details of their course content, should contact BBSI for further clarification.

**† University of Cambridge ESOL Examinations**

**FCE (First Certificate in English)**

FCE is an Upper-Intermediate level examination that indicates sufficient proficiency in English to be of practical use in clerical, secretarial and managerial jobs for example, or in the tourist industry, where contact with English speakers is required. FCE is also useful preparation for students working towards higher-level examinations, such as the CAE.

**CAE (Certificate in Advanced English)**

CAE is the second-highest level of Cambridge ESOL examination and is ideal for those who want to work or study abroad. A CAE certificate demonstrates language skills in a wide range of contexts. The examination is based on realistic tasks, and indicates the ability to use the language in practical situations, such as meetings and discussions.

**BEC (Business English Certificate)**

There are 3 levels of BEC examination: the BEC Preliminary, BEC Vantage and BEC Higher. All 3 examinations are ideal for students preparing for careers in the fields of international business and commerce, where a good knowledge of English is required to function effectively. BEC certificates are internationally recognised and demonstrate that the holder has acquired an appropriate standard of English in a professional context.



### ‡ English Language Workshop

The English Language Workshop is designed to provide general language support for those students who are studying a specialised course and who do not intend to prepare for a specific English language examination. The content of the Workshop includes extensive skills practice in professional areas of the language, which is useful for those who need to improve their ability to communicate effectively with others in a professional international environment, or who later decide to acquire a professional qualification.

*\* Examination fees for those seeking to undertake external examinations are not included in the BBSI course fees.*

***The following certificate courses are also available at BBSI:***

- \* General English
- \* Academic English & IELTS Examination Preparation
- \* General English, Computing & IT Skills
- \* Communication & Business Skills
- \* International Business English
- \* Management & Business Administration
- \* Marketing, Advertising & Public Relations
- \* Finance & Financial Services
- \* Hospitality Management & Tourism
- \* Science, Technology, Computers & IT

BBSI courses are carefully designed and structured at different language levels to enable international students to develop all 4 English language skills simultaneously, while developing their professional communication skills and professional knowledge in academic, vocational or professional context, in the specialised subject of their choice. Students therefore have the flexibility to focus on either academic or vocational progression, depending on their personal training needs and particular learning objectives.

Courses can be booked on-Line @ [www.bbsi.co.uk](http://www.bbsi.co.uk)

Alternatively, contact BBSI by e-mail at [info@bbsi.co.uk](mailto:info@bbsi.co.uk)



## BBSI Certificate Course in Legal Studies, International & Commercial Law



### Typical Weekly Syllabus

	<b>Legal Studies, International &amp; Commercial Law</b> <i>(20 lessons)</i>	<b>English Language Options</b> <i>(10 lessons)</i>
Week 1 <b>(First week of Term)</b>	<i>overview of the English legal system: sources of English law, civil &amp; criminal courts &amp; the Government, overview of European Union law &amp; Agency, ILEC – language of the courts, legal latin, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Week 2	<i>commercial law – contract formation, offer, acceptance, consideration, intention to create legal relations &amp; capacity, ILEC – understanding contracts, negotiation expressions, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Week 3	<i>commercial law – contractual terms, express &amp; implied terms, exclusion clauses, unfair contract terms act 1977, unfair terms in consumer contracts regulations 1999, guarantees, ILEC – case study, contract drafting, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Week 4	<i>commercial law – contract – misrepresentation &amp; mistake, duress &amp; undue influence, illegal contracts, ILEC – discussing court actions &amp; rulings, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>



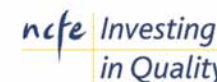


## BBSI Certificate Course in Legal Studies, International & Commercial Law



### Typical Weekly Syllabus

	<b>Legal Studies, International &amp; Commercial Law</b> <i>(20 lessons)</i>	<b>English Language Options</b> <i>(10 lessons)</i>
Week 5	<i>commercial law – contract – privity, third party rights, breach of contract &amp; remedies for breach, calculating damages, ILEC – types of damages, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Week 6	<i>commercial law – consumer protection, product liability, credit transactions, criminal liability in business, competition policy, ILEC – competition law &amp; anti-competitive activity, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Week 7	<i>commercial law – sale of goods act &amp; related legislation – title, sale by sample, sale by description, satisfactory quality &amp; fitness for purpose, ILEC – terms &amp; conditions drafting, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Week 8	<i>commercial law – sale of goods – passing of ownership of goods &amp; passing of risk, Agency – liabilities, duties &amp; rights, reservation of title, remedies of the seller &amp; the buyer, ILEC – negotiable instruments, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>





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Week 9	<i>commercial law – international trade – bills of lading, FOB &amp; CIF contracts, charterparties, Incoterms, Institute Cargo Clauses A, B &amp; C, letters of credit, ILEC – debtor/creditor relations, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Week 10	<i>conflict of laws: domicile, nationality &amp; residence, jurisdiction of the English courts, the Brussels &amp; Lugano conventions, recognition &amp; enforcement of foreign judgements in contract, tort &amp; property, courts visit – Bournemouth Crown &amp; County Court, ILEC – intellectual property, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Week 11	<i>public international law: sources &amp; recognition, the UN, territorial sovereignty &amp; the use of force, London visit – Royal Courts of Justice &amp; the Old Bailey, ILEC – case studies &amp; summary, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Week 12	<i>EU law &amp; Human Rights, the European conventions &amp; the UK, employment law, ILEC – case studies &amp; summary, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>



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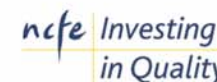


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	<b>Legal Studies, International &amp; Commercial Law</b> <i>(20 lessons)</i>	<b>English Language Options</b> <i>(10 lessons)</i>
Alternative Week 1	<i>overview of the English Legal System: sources of English Law, civil &amp; criminal courts and the UK Government, overview of European union law, ILEC – language of the courts, legal personnel and legal latin, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Alternative Week 2	<i>company law – the nature of a company, the corporate veil, classification &amp; formation, pre-incorporation contracts, ILEC – company formation, UK business &amp; director’s responsibilities, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Alternative Week 3	<i>company law – the directors &amp; the company secretary, the role of the auditor, company registers &amp; the annual return, accounts &amp; accounting records, ILEC – case study, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Alternative Week 4	<i>company law – shareholders, resolutions, meetings, maintenance of capital &amp; minority protection, ILEC – capitalisation, shares &amp; shareholders, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>





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Alternative Week 5	<i>company law – winding up of companies &amp; insolvency, limited liability partnerships, ILEC – meetings, shareholder’s voting rights, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Alternative Week 6	<i>partnership law – the partnership agreement, partnership property, partners’ relations with each other &amp; fiduciary duties, dissolution &amp; winding up, ILEC – understanding leases &amp; tenancies, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Alternative Week 7	<i>intellectual property – legal concepts of property, patents, copyright &amp; trademarks, law of property – freehold &amp; leasehold, tenancies, mortgages &amp; equitable rights, trusts, ILEC – intellectual property, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Alternative Week 8	<i>the law of tort – tortious liability, negligence &amp; negligent misstatement, consumer protection &amp; occupier’s liability, ILEC – secured transactions, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>



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Alternative Week 9	<i>law of tort – public &amp; private nuisance, strict liability, the relationship of tort &amp; crime, ILEC – case study, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Alternative Week 10	<i>law of tort – trespass, vicarious liability &amp; economic torts, visit to Bournemouth Crown &amp; County Courts + ILEC – case study, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Alternative Week 11	<i>criminal law – actus reus &amp; mens rea, theft, deception, London visit to the Royal Courts of Justice &amp; the Old Bailey * ILEC – case study, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>
Alternative Week 12	<i>criminal law – fraud, blackmail &amp; conspiracy, visit to the Magistrates’ Court &amp; Police Cells + ILEC – case study, current affairs and the law</i>	<i>ELW (English Language Workshop) or preparation for one of: BEC (Business English Certificate) FCE (First Certificate in English) CAE (Certificate in Advanced English)</i>

+ - the visit depends upon availability

\* additional costs are applicable for this visit and students will have to pay for return transport to and from London



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